

BANKRUPTCY DOCUMENT CHECKLIST

- Pull all three credit reports at:** www.annualcreditreport.com

- Certificate of credit counseling with copy of any repayment plan, if applicable.
- Six (6) months of paycheck stubs from debtor(s).
- Documents showing income from sources other than employment for six (6) months.
- Copies of titles and registrations for all motor vehicles, including recreational vehicles.
- Federal and State tax returns two (2) years and W2's and/or 1099's showing income for previous two years.
- Documentation of any auto loans or leases.
- Recorded copy of Mortgage or Deed for any real property owned by debtor(s).
- Documents verifying debtor(s) interest in any future property.
- Evidence of value of real estate (i.e., appraisal dated no later than one year prior to filing bankruptcy).
- Real Estate tax bills or assessment notices.
- Payoff or escrow statements for real property.
- Copies of closing statements/HUD statements for any transferred real property or refinances.
- Copies of most recent mortgage statement showing total monthly expense.
- Foreclosure documents.
- Copy of residential rental or lease agreement and deposits.
- Bank statements for last three (3) months.
- Stock certificates, bonds, credit union and passbook savings accounts and statements evidencing investments or savings.
- Copies of all life insurance policies owned by debtor(s).
- All documents relating to retirement accounts.
- Any documents indicating current loans against retirement accounts.
- Separation agreements or decrees of dissolution or divorce within the past one (1) year.
- Copies of any lawsuits filed within the past two (2) years.
- Receipts for private school or other school expenses, if such a claim is made.
- Documentation to support additional food and clothing and/or home energy expenses in excess of IRS standards.
- Legal documents evidencing money owed to you.
- Legal documents, accident reports or other documents regarding claim against other parties because of losses or injuries to you or your family.
- Current appraisals for valuable jewelry or collectibles.
- Current bills/statements for all creditors.
- Copies of all collection agency correspondence/documents.
- Copies of all Summonses, Complaints or other Court documents served upon debtor(s).
- Verification of debtor's disabled veteran status for debtor asserting qualification for the disabled veteran safe harbor from means testing pursuant to § 707(b)(2)(D).